

Record of officer decision

Decision title:	To grant a Licence for Alterations to HCA at The Chapel, Venns Lane, Hereford
Date of decision:	7 October 2021
Decision maker:	Delivery Director – Property Services
Authority for delegated decision:	The Economy and Place Scheme of Delegation dated 23/12/2019 updated 20/07/2021 (line 54) gives the Head of Programme Management Office the authority to take the decision
Ward:	College
Consultation:	None
Decision made:	To grant a Licence for Alterations to HCA at The Chapel, Venns Lane, Hereford
Reasons for decision:	<ul style="list-style-type: none"> • Herefordshire College of Arts (HCA) are taking a lease of these premises. • Alterations are required to the premises to open-up a pre-existing link between existing HCA leased areas and the new space known as the Chapel. • A separate Licence to Occupy is also to be entered into to allow early occupation before the lease is completed and this will be covered by a separate RoOD. • The Licence for Alterations is a stand-alone document under seal that will apply to both the Licence to Occupy and the subsequent Lease.
Highlight any associated risks/finance/legal/equality considerations:	<ul style="list-style-type: none"> • Formal Licence to Alterations is necessary to protect the Council's property interest. • The works will be executed at the risk of HCA, and they would be required to effect reinstatement in the unlikely event that the lease does not complete.
Details of any alternative options considered and rejected:	No suitable alternatives were proposed
Details of any declarations of interest made:	None

I am an officer delegated to make the decision

Signed:

Print Name: Sarah Jowett

Job Title: Delivery Director – Property Services